

**MINUTES  
CITY OF NORTH LAS VEGAS  
LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING**

September 28, 2021

Website - <http://www.cityofnorthlasvegas.com>

**CALL TO ORDER**

5:03 p.m., City Hall, Council Chambers, 2250 Las Vegas Boulevard North,  
North Las Vegas, Nevada 89030

**ROLL CALL**

**TRUSTEES PRESENT**

Chairwoman Esparza  
Vice Chairwoman Reese  
Trustee Henry  
Trustee Berry-Johnson  
Trustee King  
Trustee Lockhart

**TRUSTEES ABSENT**

Trustee Powers

**STAFF PRESENT**

Library Director Lewis  
Acting City Clerk Rodgers  
Chief Deputy City Attorney Eidsmore  
Deputy City Clerk/Recording Secretary Hongthong-Moodie

**PLEDGE OF ALLEGIANCE - BY INVITATION**

Trustee Lockhart

**PUBLIC FORUM**

There was no public participation.

### **AGENDA**

1. **APPROVE LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA OF SEPTEMBER 28, 2021. (FOR POSSIBLE ACTION)**

ACTION: APPROVED

MOTION: Trustee Henry

SECOND: Chairwoman Esparza

AYES: Chairwoman Esparza, Vice Chairwoman Reese, Trustees Berry-Johnson, Henry, Lockhart, King

NAYS: None

ABSTAIN: None

ABSENT: Trustee Powers

### **CONSENT AGENDA**

2. **APPROVE LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES OF JULY 27, 2021. (FOR POSSIBLE ACTION)**

ACTION: APPROVED

MOTION: Trustee Lockhart

SECOND: Trustee King

AYES: Chairwoman Esparza, Vice Chairwoman Reese, Trustees Berry-Johnson, Henry, Lockhart, King

NAYS: None

ABSTAIN: None

ABSENT: Trustee Powers

### **BUSINESS**

3. **RATIFY LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA) AMERICAN RESCUE PLAN (ARP) GRANT APPLICATION IN THE AMOUNT OF \$30,000. (FOR POSSIBLE ACTION)**

Library Director Lewis said this grant will add six tablets to the Alexander and Aliante Libraries. This will be a self-check out system. Once the system is set up, each tablet will allow patrons to go up to tablet station to use their library card to check out a tablet for up to 2 hours in the library. Using the tablet will give patrons flexibility such as working in groups in a more comfortable setting. Once a patron is done using a tablet they will return it with their card and the tablet will automatically recharge itself and erase the user's history.

In response to Trustee King, Director Lewis stated tablets come in secure cases and will not leave the library. He added that the company that tablets are being purchased with uses EnvisionWare that has a deal strictly with libraries and this program will be paid a maintenance fee annually that will replace anything lost or damaged. He said tablets will not need IT support because the company providing the warranty will fix any problems and that IT in house will start the initial set-up of tablets.

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In response to Trustee Lockhart, Director Lewis said that tablets will not have specific filtering on them but will be used in house which means that they will have to go through CNLV Wi-Fi system which does have filter blocking built into it. He added that there will be a layer of filter to comply with the Child Internet Protection Act because this is Federally funded.

ACTION: APPROVED

MOTION: Vice Chairwoman Reese

SECOND: Trustee Lockhart

AYES: Chairwoman Esparza, Vice Chairwoman Reese, Trustees Berry-Johnson, Henry, Lockhart, King

NAYS: None

ABSTAIN: None

ABSENT: Trustees Powers

4. APPROVE AMENDMENT TO THE 2021 LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA) COMPETITIVE GRANT FOR AN INCREASE IN THE AMOUNT OF \$3,000 IN IN-KIND FUNDS TO COVER CHANGES TO THE STRATEGIC PLANNING AGREEMENT WITH CIVICTECHNOLOGIES. (FOR POSSIBLE ACTION)

Director Lewis gave detailed information on this grant and its policy. When a quote was initially given there were changes made in the finance department. The \$3,000 additional is needed to pay for liability insurance, a City of North Las Vegas business license, and to register with Nevada Secretary of State. This request does not change the terms of the grant.

ACTION: APPROVED

MOTION: Trustee King

SECOND: Trustee Berry-Johnson

AYES: Chairwoman Esparza, Vice Chairwoman Reese, Trustees Berry-Johnson, Henry, Lockhart, King

NAYS: None

ABSTAIN: None

ABSENT: Trustees Powers

5. **RATIFY GRANT APPLICATION IN THE AMOUNT OF \$170,417 FOR THE EMERGENCY CONNECTIVITY FUND GRANT. (FOR POSSIBLE ACTION)**

Director Lewis said the Federal Government set aside \$7.2 Billion nationwide for what is called the Emergency Connectivity Fund. He said the funds were designed to give many people access to technology; designed for schools and public libraries to help with education. He said that an application has been completed; if approved, he is planning to purchase 300 Chromebooks to allow people to check out and take home. He explained Chromebooks are no good without service and that is why the North Las Vegas Library District is partnering with Verizon Wireless. He said each Chromebook will have full data service through Verizon Wireless. He added these devices will have filtered protection, and that the North Las Vegas Library District will be able to control and monitor the devices. Director Lewis said the grant is good through June 30<sup>th</sup> and likely funding will continue. The City of North Las Vegas will own the devices even if funding for data cannot be paid. He said with success of this program, it will most likely always have funding. Director Lewis added he already spoke to the grants coordinator at the City of North Las Vegas and was informed there must be proof that people are checking them out and are in need, if the proof is there, the City of North Las Vegas will continue to fund data for another 3 to 4 years. He added once funding is approved, there will be a hard push to get Chromebooks out to the public such as to families and adults looking for employment. The North Las Vegas Library District has the ability to do long term check outs, a person can check out a Chromebook for an entire year. The Library District purchased 62 hotspot devices through T-Mobile and a grant that was approved last year has paid for its data services. Director Lewis added that for this grant application he requested funding also be used to extend this data service for the remaining of the fiscal year.

In response to Trustee Reese, Director Lewis stated that anybody can check out a Chromebook but because this is a federally funded project, a person interested will have to sign an affidavit stating they do not have the funds to purchase the device and the data on their own. He added there will be plenty of Chromebooks for the public after interested students receive one. He stated he is concerned about getting the word out to the public and getting them out as soon as possible.

In response to Trustee Henry, Director Lewis said students can keep the Chromebook for the entire school year. He added that other patrons will likely be able to keep a Chromebook for three weeks. He added that the North Las Vegas Library District will not charge if the Chromebook comes back damaged.

In response to Trustee Esparza, Director Lewis said grant funds cannot be used to repair or replace damaged devices. He added that the North Las Vegas Library District will be very forgiving if a device is returned damaged.

In response to Trustee Johnson, Director Lewis said a new Chromebook will be

issued out if there are any viruses, but will mostly be working with Verizon and their team to fix any issues.

ACTION: APPROVED

MOTION: Trustee Henry

SECOND: Trustee Lockhart

AYES: Chairwoman Esparza, Vice Chairwoman Reese, Trustees Berry-Johnson, Henry, Lockhart, King

NAYS: None

ABSTAIN: None

ABSENT: Trustee Powers

### STAFF ITEMS

Marc Futterman from CivicTechnologies called in and gave an introduction on what he will be doing with the strategic plan. He said the last plan was about a few years ago took about 9 months to prepare. Mr. Futterman went into detail on the current strategic plan. He explained that the updated strategic plan will include interviewing stakeholders in the City of North Las Vegas and working with staff at the North Las Vegas Library District for three months to refine the current elements that are in the current plan. Mr. Futterman said he would spend the first month to do a series of interviews with stake holders and the North Las Vegas Library District staff to find out what was successful in the last plan, what they need, and what resources they would like in the future. He said the second month he will have workshops with the North Las Vegas Library District staff to develop work concepts of school and work ready programs. He added he would present the information that was developed at the November meeting. He noted that on the third month he would prepare documentation of the input from Library Trustees and work with staff for the final plan and then come back to the January meeting with the results.

### **BOARD ITEMS**

Trustee King said in conjunction with Director Lewis and Robert Taylor, they started a Future Bosses Entrepreneur Community Program to encourage students ages 8-18 to learn how to become a young entrepreneur. Robert Taylor will speak and explain how he became an entrepreneur. Two young entrepreneurs will speak and explain their story and how they started. They will encourage students to go to the library and check out books that will help them achieve their goals. Trustee King said he would like to have this twice a year and eventually maybe a mini workshop for children to receive a certificate at the end of the workshop. He said that Director Lewis will hand out certificates to the two young entrepreneurs for their presentation and for teaching other students how to become an entrepreneur. This will take place on October 8, 2021, from 4:30PM to 5:30PM.

In response to Chairwoman Esparza, Trustee King said members could attend the event and the information is already posted on the City of North Las Vegas' Instagram account and the North Las Vegas Library Districts Facebook page.

Trustee Reese spoke about Nevada Reading Week and the theme is Catch the Reading Wave that the Library Association put out on their website. In response Trustee Reese, Director Forest said staff is working on Nevada Reading Week and as the date draws nearer he will have a representative from Youth Services Staff give a presentation.

Director Lewis added that in the strategic plan he also requested funds for white board screens for the Aliante and Alexander Libraries. He explained that the screens will be used for such things as story time.

Trustee King said he noticed that the Alexander Library partnered with CSN to provide ELL (English Language Learner) classes. Director Lewis said the program is grant funded and does not have exact date and plan on moving forward and to get classes at the North Las Vegas City Library. He added classes will be in person. Director Lewis said he would like to re-start the adult literacy classes, and that it was very successful in the past. He added that once the libraries are able to open full capacity, he would like to apply for funding to have the City of North Las Vegas have full control of the classes and programs. Trustees added locations where classes can be advertised and where classes are currently taking place.

### **PUBLIC FORUM**

No Public Participation.

**ADJOURNMENT**

Chairwoman Esparza adjourned the meeting at 5:50 P.M.

**APPROVED:**

/s/ Launa Esparza

Launa Esparza, Chairwoman

**ATTEST:**

/s/ Shawna Hongthong-Moodie

Shawna Hongthong-Moodie, Deputy City Clerk