

**NOTICE AND AGENDA
CITY OF NORTH LAS VEGAS
LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING**

May 24, 2022

Website - <http://www.cityofnorthlasvegas.com>

CALL TO ORDER

5:00 PM, City Hall, Council Chambers, 2250 Las Vegas Boulevard North,
North Las Vegas, Nevada 89030

WELCOME

The Library District Board of Trustees welcomes each of you to its meeting. If you wish to speak on any agenda item, or in the Public Forum, please complete one of the blue cards, which are located on the table outside the main entrance and at the podium rail. When called upon by the Chairman of the Library District Board of Trustees, it is requested that you limit your comments to no more than three minutes, and please avoid repetition.

To ensure your safety and the safety of others, the City is providing anyone interested in providing public comment regarding items on this agenda to provide such comment in one of the following ways:

- **Submit comments no later than 2 PM on May 24, 2022 using the online form found at <http://www.cityofnorthlasvegas.com/departments/cityclerk>;**
- **Provide comments to the City Clerk no later than 2 PM on May 24, 2022 by emailing cityclerk@cityofnorthlasvegas.com;**
- **If attending in person, by speaking during the designated public forums on the agenda or in connection with public hearing items on the agenda.**

Items on the agenda may be taken out of order. The Library District Board of Trustees may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussions relating to an item on the agenda at any time. For general questions regarding this agenda or for supporting materials, please contact Forrest Lewis, Library Director at (702) 633-1079.



The North Las Vegas City Council Chamber is accessible to all persons. If you need special assistance to attend and participate in this meeting, please call Relay Nevada, a free service provider for deaf, hard of hearing, deaf-blind or those having difficulty speaking on the phone, by dialing 7-1-1. Call at least 72 hours in advance of the meeting in order to speak to City offices to request reasonable accommodations. Later requests will be accommodated to the extent feasible.

These proceedings can be viewed live online at the [City's website](#). Meeting video is published to the City's [Public Access Portal](#) the day after the meeting.

VERIFICATION

Verification that the Agenda and Meeting Notice was properly posted on the bulletin board at City Hall, 2250 Las Vegas Boulevard North, the City's website (including supporting materials) and Nevada Public Notice website in compliance with NRS 241 (the Nevada Open Meeting Law).

PLEDGE OF ALLEGIANCE - BY INVITATION

PUBLIC FORUM

This is the first of two portions of the meeting devoted to the Public. Public comment during this portion of the agenda must be limited to matters on the agenda for action. After completing and submitting a blue speaker card, please come forward to the podium upon recognition by the Library Board Chairman. Please state your name and address for the record. In consideration of other citizens, we ask that you please limit your comments to three minutes and that repetition be avoided.

AGENDA

1. Library District Board of Trustees Regular Meeting Agenda of May 24, 2022. (For Possible Action; Recommendation - Approve)

CONSENT AGENDA

Matters listed on the Consent Agenda are considered routine and may be approved by a single motion. However, any Consent Item may be moved to the Business portion of the agenda for discussion at the request of any Trustee.

2. Library District Board of Trustees Regular Meeting Minutes of March 22, 2022. (For Possible Action; Recommendation - Approve)

BUSINESS

3. Emergency Connectivity Fund Grant Application in the Amount of \$77,448. (For Possible Action; Recommendation - Ratify)
4. Library Services and Technology Act (LSTA), American Rescue Plan (ARP) Digital Collection Development Grant in the Amount of \$13,500. (For Possible Action; Recommendation - Ratify)
5. Summer Reading Challenge Presentation. (For Discussion Only)
6. North Las Vegas Library District Tentative Budget for Fiscal Year 2022/2023 Presentation. (For Discussion Only)

STAFF ITEMS

BOARD ITEMS

PUBLIC FORUM

This is the portion of the meeting devoted to the Public to speak on any subject within the jurisdiction, control, or authority of the Library Board. After completing and submitting a blue speaker card, please come forward to the podium upon recognition by the Chairman. No matter raised in Public Forum may be the subject of deliberation or action but may be referred to staff for action at a later date. Please state your name and address for the record. In consideration of other citizens, we ask that you please limit your comments to three minutes and that repetition be avoided.

ADJOURNMENT

**MINUTES
CITY OF NORTH LAS VEGAS
LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING**

March 22, 2022

Website - <http://www.cityofnorthlasvegas.com>

CALL TO ORDER

5:11 p.m., City Hall, Council Chambers, 2250 Las Vegas Boulevard North,
North Las Vegas, Nevada 89030

ROLL CALL

TRUSTEES PRESENT

Vice Chairwoman Henry
Trustee King
Trustee Lockhart
Trustee Powers

TRUSTEES ABSENT

Chairwoman Esparza
Trustee Berry-Johnson
Trustee Reese

STAFF PRESENT

Library Director Lewis
Chief Deputy City Attorney Eidsmore
City Clerk Rodgers
Deputy City Clerk II McDowell
Deputy City Clerk II Rivera

PLEDGE OF ALLEGIANCE - BY INVITATION

Trustee Powers

PUBLIC FORUM

There was no public participation.

AGENDA

1. APPROVE LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA OF MARCH 22, 2022 (FOR POSSIBLE ACTION)

ACTION: APPROVED

MOTION: Trustee Lockhart

SECOND: Trustee Powers

AYES: Vice Chairwoman Henry, Trustees King, Lockhart, Powers,

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Esparza, Trustees Berry-Johnson, Reese

CONSENT AGENDA

2. APPROVE LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES OF JANUARY 25, 2022 (FOR POSSIBLE ACTION)

ACTION: APPROVED

MOTION: Trustees King

SECOND: Trustee Lockhart

AYES: Vice Chairwoman Henry, Trustees King, Lockhart, Powers,

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Esparza, Trustees Berry-Johnson, Reese

BUSINESS

3. RATIFY GRANT APPLICATION FOR LSTA MINI GRANT, IN THE AMOUNT OF \$6,350.00 (FOR POSSIBLE ACTION)

Library Director Lewis stated that this was a small grant which the department applied for and was able to obtain additional funds from it. He stated that the application amount is typically \$3,000 for the reading program. However, this year the application format was different, which allowed for the department to apply for the grant throughout the year. This new process also allowed for the department to apply for additional funds throughout the year. These funds will specifically be used for the reading program as follows.

- \$1,000 Collection Development (books and materials).
- \$825.00 for adult program materials.
- \$1,000 for the Grab and Go Activity Kits.
- Remaining funds for performances in the library such as music together, magic shows and partnering engineering for kids.

In addition, he mentioned that some local businesses provide reading incentives for students.

Library Director Lewis answered trustee King's question regarding the timeline for students to be able to participate in the program. He stated that the program the department uses is called Beanstalk, where students can register. This allows students to attend the program without having to come into the library. During the months of June and July, students and adults can register to keep track of completed reading hours. After successfully completing a certain number of hours, students and adults are able to win prizes and enter into additional prize drawings. However, the only time students or adults come to the library is when they are attending a magic show. There is no time commitment for this program; the intent is to get students and families involved.

Library Director Lewis answered Trustee Lockhart's question regarding this issue that also involved the Aliante, Alexander and North Las Vegas libraries. He stated that it does involve all three libraries. There will be programs in all locations and all students will be able to enroll through the Beanstalk website.

Library Director Lewis answered Trustee Henry's question regarding additional information. He stated that he will provide all the information for this program at a later meeting. He also stated that the grant funds could be used for promotions, programming, and collective development. However, the funds cannot be used for incentive prizing. The department reaches out to local businesses that provide reading incentives for students.

ACTION: RATIFIED

MOTION: Trustee Lockhart

SECOND: Trustee Powers

AYES: Vice Chairwoman Henry, Trustees King, Lockhart, Powers,

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Esparza, Trustees Berry-Johnson, Reese

4. APPROVE NORTH LAS VEGAS LIBRARY DISTRICT STRATEGIC PLAN (FOR POSSIBLE ACTION).

Library Director Lewis stated that the strategic plan is the same plan that was presented at the last meeting by Planning Consultant Futterman. This agenda item was the proofing of the strategic plan. Once the strategic plan is approved, the department will be submitting the plan to the Nevada State Library since it is a requirement. He also stated that he wanted to make the Trustees aware that he is working with Mr. Futterman on an item that is not directly tied to this strategic plan. The project is to demonstrate future library services. This will allow the department to be ahead of the curve and meet the needs of the community as it grows.

Library Director Lewis answered Trustee King's question regarding a three-year data visitation of the strategic plan to determine the pathway for years four and five. He stated that the information was correct and that the department does continue to verify and ensure that the guidelines are being followed.

ACTION: APPROVED

MOTION: Trustee King

SECOND: Trustee Lockhart

AYES: Vice Chairwoman Henry, Trustees King, Lockhart, Powers,

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Esparza, Trustees Berry-Johnson, Reese

5. RATIFY GRANT APPLICATION FOR LSTA ARP, IN THE AMOUNT OF \$50,000.00 (FOR POSSIBLE ACTION)

Library Director Lewis stated that this grant, American Rescue Plan, and the department is looking to use the funds. He stated that the service they use for digital books is called OverDrive. This program is shared with the Las Vegas Clark County Library District and they have a partnership with the Clark County School District. The Las Vegas Clark County Library District transferred young adult titles over to a program called Axis 360, which the North Las Vegas Library does not have access to. As a result, members of the North Las Vegas Library lost access to these fictional and non-fictional digital books. Library Director Lewis stated that with the partnership they have with the Overdrive system, they have access to adult books and are unable to use that database to order or access children's books. He is suggesting that they create an opening day collection of young adult books with the grant, they are asking for \$50,000 in grant funding, and they will be adding \$20,000 from the Library District Collection fund to purchase additional titles. At an average of \$20.00 per digital book, they would gain access to 3,500 digital books and be able to gain more as the year's progress. This would also encourage students that do not want to visit a library but would like to read books digitally.

Library Director Lewis responded to Chairman Henry's question by stating that they will have both, fiction and non-fiction digital books available. He also stated that there will be a variety of digital books for all age groups.

Library Director Lewis responded to Trustee King's question by stating that non-fictional digital books such as academic space, stem programing, introduction of coding and work/school ready programs will be available for students as well. He also stated that in the future there will also be an option to purchase the books in physical form. Library Director Lewis mentioned that the program Axis 360 is tied in with a company called Baker & Taylor, which is the company the department uses to obtain their physical books. Baker & Taylor are tied in with all major book vendors, which allows the department to have access to many books. In addition, Library Director Lewis states that the department is looking into a program where members can check out titles for a fee instead of purchasing the book for a full price. This will allow members to have a broader access to the digital collection. Library Director Lewis responded to Trustee King's question regarding individuals that may not have the financial needs to pay for their fines. He stated that unfortunately, the grant money cannot be used to create an emergency fund grant to help individuals pay for fines they have acquired. He also stated that the department has ways that they can work with individuals that owe fines as well as other resources to help them financially.

Library Director Lewis responded to Chairwoman Henry's question by confirming that \$20,000 will be used from the department's collection to purchase more titles. He also mentioned that \$50,000 would be coming from the LSTA ARP.

ACTION: RATIFIED

MOTION: Trustee King

SECOND: Trustee Lockhart

AYES: Vice Chairwoman Henry, Trustees King, Lockhart, Powers,

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Esparza, Trustees Berry-Johnson, Reese

6. RATIFY GRANT APPLICATION FOR ALA NEH ARP, IN THE AMOUNT OF \$10,000.00 (FOR POSSIBLE ACTION)

Library Director Lewis stated that this is a grant that the department applied for. He stated that the City of North Las Vegas has a grant department that assists in obtaining and applying for available grants. He stated that it really helps the department discover new available grants. The Humanities grant, which is applied directly through the American Library Association and it is part of the American Rescue Plan dollars. This grant will help fulfill something the department has been looking into for some time. Library Director Lewis states that the small meeting room in the Aliante Library was

originally designed as an art display space. However, because of the demand for meeting rooms, that space was not able to be utilized to display art. The grant funds will be used as follows:

- \$3,000 for a wall-hanging cable system to display and rotate the art.
- \$3,000 to purchase a glass display case for the art that cannot be placed on the wall.
- \$2,500 will be used towards cultural programming and receptions for art work.
- \$1,000 will be used for promotional campaigns.

Library Director Lewis answered Trustees Powers question by stating that he will provide the acronyms for the alphabet written out for the Trustees.

ACTION: RATIFIED

MOTION: Trustee Powers

SECOND: Trustee King

AYES: Vice Chairwoman Henry, Trustees King, Lockhart, Powers,

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Esparza, Trustees Berry-Johnson, Reese

STAFF ITEMS

Library Director Lewis stated that on Tuesday, March 29th between 5:00pm and 7:00pm at the North Las Vegas City Hall, Room 937-938, Councilman Barron will be conducting a program Cesar Chavez, A Life, A Legacy. He stated Trustee King was also part of this program and assisted in the event. Library Director Lewis advised that the department would be closed on March 24th, 2022, for staff and service training days. In addition, he also stated that the department has received the 300 Chromebooks through the Emergency Connectivity Fund Program. The Chromebooks will be cataloged and will have data services that do not contain a cap. Students and adults will be able to check out the Chromebook for school or job searches. The Chromebooks will become available within the next two weeks.

BOARD ITEMS

Trustee King stated that Saturday, April 18th 2022, from 4:00pm to 6:00pm, he will be hosting the 2nd series of Future Bosses Teens event at the Alexander Library.

PUBLIC FORUM

Marsha Stevens, Roseman University, 11 Sunset Way, Henderson, NV 89014 is the program director at Roseman University, College of Medicine. She wanted to share that the school will be hosting an event called, A Rose Grows in the Desert. This is a

free event for Middle and High school students that are interested in Science, Technology, Engineering, Arts, or Medicine. The event will take place Saturday, April 30th, 2022 from 10:00am to 12:00pm. She is working with the Library system to reach students to attend this event. Miss Stevens was available for questions.

Chairwoman Henry thanked Miss Stevens for attending the Library Board of Trustees meeting and sharing information on the event, A Rose Grows in the Desert, which she has attended before.

ADJOURNMENT

Vice Chairwoman Henry adjourned the meeting at 5:51 pm

APPROVED:

Chairwoman Launa Esparza

ATTEST:

Deputy City Clerk, Daisy Rivera

Date:	May 24, 2022
Item No:	3.

**NORTH LAS VEGAS LIBRARY DISTRICT
AGENDA ITEM**

AGENDA TITLE:	Emergency Connectivity Fund Grant Application in the Amount of \$77,448. (For Possible Action; Recommendation - Ratify)
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REQUESTED BY:	Forrest Lewis, Library Director
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RECOMMENDATION OR RECOMMENDED MOTION:
That the Board ratify the submission of an Emergency Connectivity Fund grant application in the amount of \$77,448 to be used for the purpose of continuing internet data service on our Chromebooks and WiFi Hotspot devices.

FISCAL IMPACT:	Amount:	\$77,448
	Account Number:	290-200523
	Explanation:	

STAFF COMMENTS & BACKGROUND INFORMATION:	That the Board ratify the submission of a \$77,448 Emergency Connectivity grant to extend data service on our 300 Chromebooks and 62 WiFi Hotspot devices for the upcoming fiscal year.
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Respectfully Submitted by,
Forrest Lewis Library Director

Date:	May 24, 2022
Item No:	4.

**NORTH LAS VEGAS LIBRARY DISTRICT
AGENDA ITEM**

AGENDA TITLE:	Library Services and Technology Act (LSTA), American Rescue Plan (ARP) Digital Collection Development Grant in the Amount of \$13,500. (For Possible Action; Recommendation - Ratify)
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REQUESTED BY:	Forrest Lewis, Library Director
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RECOMMENDATION OR RECOMMENDED MOTION:
That the Board ratify the submission of an LSTA ARP grant for the purpose of digital resources for the Library District.

FISCAL IMPACT:	Amount:	\$13,500
	Account Number:	290-200523
	Explanation:	

STAFF COMMENTS & BACKGROUND INFORMATION:	The Nevada State Library and Archives division is providing the opportunity for the Library District to apply for LSTA ARP funding for the purpose of enhancing our digital service offerings.
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Respectfully Submitted by,
Forrest Lewis Library Director

Date:	May 24, 2022
Item No:	5.

**NORTH LAS VEGAS LIBRARY DISTRICT
AGENDA ITEM**

AGENDA TITLE:	Summer Reading Challenge Presentation. (For Discussion Only)
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REQUESTED BY:	Forrest Lewis, Library Director
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RECOMMENDATION OR RECOMMENDED MOTION:
That the Board accepts the presentation on the 2022 Summer Reading Challenge

FISCAL IMPACT:	Amount:	N/A
	Account Number:	
	Explanation:	

STAFF COMMENTS & BACKGROUND INFORMATION:	Aliante Branch Manager, Shelly Alexander, will be providing a presentation on our 2022 Summer Reading Challenge.
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Respectfully Submitted by,
Forrest Lewis Library Director

Date:	May 24, 2022
Item No:	6.

**NORTH LAS VEGAS LIBRARY DISTRICT
AGENDA ITEM**

AGENDA TITLE:	North Las Vegas Library District Tentative Budget for Fiscal Year 2022/2023 Presentation. (For Discussion Only)
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REQUESTED BY:	Forrest Lewis, Library Director
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RECOMMENDATION OR RECOMMENDED MOTION:
That the Board accept the presentation.

FISCAL IMPACT:	Amount:	N/A
	Account Number:	
	Explanation:	

STAFF COMMENTS & BACKGROUND INFORMATION:	A presentation of the tentative budget for the North Las Vegas Library District, FY 2021/2023 will be provided.
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Respectfully Submitted by,
Forrest Lewis Library Director