

RESOLUTION NO. 2692

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH LAS VEGAS ESTABLISHING THE NORTH LAS VEGAS CHARTER COMMITTEE AND THE BYLAWS THEREOF; AND, PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, during the 2021 Nevada Legislative Session, the Nevada Legislature passed AB55, which made various changes to the Charter of the City of North Las Vegas, including the requirement that the City establish a Charter Committee;

WHEREAS, the North Las Vegas City Council hereby establishes the North Las Vegas Charter Committee pursuant to the new requirements of the North Las Vegas City Charter, ratifies its purpose and function, and sets forth its membership, qualifications of members, and the duties thereof.

NOW, THEREFORE, BE IT RESOLVED by the North Las Vegas City Council that the bylaws and rules regarding membership and terms for the Charter Committee are as follows:

ARTICLE 1. NAME OF THE COMMITTEE

The Committee shall be known as the North Las Vegas Charter Committee.

ARTICLE 2. PURPOSE OF THE COMMITTEE

The Charter Committee shall review the North Las Vegas City Charter and advise the City Council of its recommendations regarding necessary amendments to the Charter.

ARTICLE 3. MEMBERSHIP OF THE COMMITTEE

A. The Committee shall be comprised of thirteen (13) members appointed as follows:

1. The Mayor shall appoint two (2) members;
2. The Mayor pro tempore shall appoint two (2) members;
3. The remaining members of the City Council shall each appoint one (1) member;
4. The members of the Senate delegation representing the residents of the City and belonging to the majority party of the Senate shall appoint two (2) members;
5. The members of the Senate delegation representing the residents of the City and belonging to the minority party of the Senate shall appoint one (1) member;
6. The members of the Assembly delegation representing the residents of the City and belonging to the majority party of the Assembly shall appoint two (2) members; and

7. The members of the Assembly delegation representing the residents of the City and belonging to the minority party of the Assembly shall appoint one (1) member.
- B. Each member of the Charter Committee:
 1. Must be a registered voter of the City;
 2. Must reside in the City during his or her term of officer; and
 3. Serves without compensation.
 - C. The terms of each member shall commence at the first Charter Committee meeting following appointment and are concurrent with the term of the person or persons, as applicable, by whom the member was appointed. If the term of office of any person making an appointment ends by resignation or otherwise, the term of office of a member of the Charter Committee appointed by that person ends on the day that the person resigns or otherwise leaves office.
 - D. If a vacancy occurs on the Charter Committee, the vacancy must be filled in the same manner as the original appointment for the remainder of the unexpired term.

ARTICLE 4. OFFICERS, DUTIES, AND MEETINGS

- A. The Committee shall elect a Chairperson and Vice Chairperson from among its members, who each serve for a term of two (2) years. Nothing herein shall prohibit the Chairperson or Vice Chairperson from being elected to consecutive terms.
- B. The Committee shall, at a minimum, meet at 4:00 p.m. on the fourth Monday in June of every even year. Meetings may be called at the request of City Council or the Chair of the Committee. Special meetings may be called by the Chairperson, the Staff Advisor, or by a simple majority of the Committee when deemed expedient.
- C. The Chairperson of the Committee shall preside at all meetings, call meetings, and review and approve the agenda for meetings.
- D. All meetings of the Committee shall be properly noticed and posted according to Nevada Revised Statutes.
- E. A quorum of the Committee is seven (7) members.
- F. Recommendations that are to be presented to the City Council shall require a two-thirds ($2/3$) vote of the Charter Committee members present at the meeting.
- G. Following the June meeting of the Charter Committee and before the beginning of the next regular session of the Legislature, the Chairperson shall appear before the City

Council and present any recommendations concerning necessary amendments to the Charter.

ARTICLE 5. VACANCIES AND REMOVAL

- A. In the event of any vacancy on the Committee, a new member shall be appointed in accordance with Article 3(D). The vacancy must be filled for the unexpired term.
- B. When any vacancy occurs in the office of the Chairman or Vice Chairman, it shall be filled by the Committee at its next regular meeting and election to the office shall be for the unexpired portion of the regular term.
- C. Any member of the Charter Committee may be removed for cause by a majority of the remaining members of the Charter Committee present. Cause for removal includes failure or refusal to perform the duties of officer, unexcused absences from three consecutive regular meetings, and/or ceasing to meet any qualification for appointment to the Charter Committee.
- D. Excused absences are defined as absences due to illness of a member or a member's family, employment-related activities, or other instances as approved by the Chairperson on a case-by-case basis. Notification of absences is to be made to the City Clerk or City Staff Advisor.
- E. Vacancy resulting from removal shall be filled pursuant to Article 3(D).

ARTICLE 6. ADMINISTRATIVE ASSISTANCE

- A. The City Clerk of the City of North Las Vegas, or the City Clerk's designee, shall serve as the ex-officio secretary of the Committee.
- B. The City Attorney of the City of North Las Vegas, or the City Attorney's designee, shall act as legal counsel to the Committee.
- C. The Government Affairs Director of the City of North Las Vegas, or the Government Affairs Director's designee, shall be the Staff Advisor to the Committee.

ARTICLE 7. RULES OF ORDER

All rules of order not herein provided for shall be determined in accordance with "Robert's Rules of Order Newly Revised." All voting shall be by "Aye" or "Nay" unless a Committee Member requests a roll call vote.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF NORTH LAS VEGAS this _____ day of _____ by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Approved:

JOHN J. LEE, MAYOR

ATTEST:

JACKIE RODGERS, CITY CLERK