

CITY OF NORTH LAS VEGAS MEETING

AGENDA ITEM

NUMBER: 7.

SUBJECT:

Approve First Amendment to Agreement to Use Local Government Contract for Automated Fuel Dispensing Solutions (Fuel Cards) Between City and WEX Bank from a Total Amount Not to Exceed Amount of \$1,600,000 Per Fiscal Year to a Total Not to Exceed Amount of \$2,200,000 for Fiscal Year Ending June 30, 2022 and To Increase Not to Exceed Amount for Each Fiscal Year by \$100,000 Prorated Through March 31, 2025 Using the Competitive Bidding Exception Per NRS 332.195(1)(a). (Citywide) (For Possible Action)

REQUESTED BY:

Dale Daffern, Director, Public Works

WARD:

Citywide

RECOMMENDATION OR RECOMMEND MOTION:

That City Council approve the First Amendment to the Agreement to Use Local Government Contract for Automated Fuel Dispensing Solutions (Fuel Cards).

FISCAL IMPACT:

AMOUNT: \$7,360,822

EXPLANATION:

Amendment increases annual fiscal year allotment from \$1,600,000 to \$2,200,000 for FY2021-22 and increases allotment by \$100,000 each fiscal year after FY2021-22 through 3/31/25. Fleet Services requests an increase in the amount allocated to WEX Bank Agreement as follows:

- \$184,110.00 (for period of 5/20/21 to 6/30/21; annual amount of \$1,600,000 prorated to period of 42 days)
- \$2,200,000 (for period of 7/1/21 to 6/30/22)
- \$2,300,000 (for period of 7/1/22 to 6/30/23)
- \$2,400,000 (for period of 7/1/23 to 6/30/24)
- \$1,876,712 (for period of 7/1/24 to 3/31/25; annual amount of \$2,500,000 prorated to period of 274 days)

The \$7,360,822 fiscal impact amount is the sum of the figures above reduced by \$1,600,000, the amount the City Council allocated to the WEX Bank Agreement on 5/19/21.

ACCOUNT NUMBER:

750-160113-420311

STAFF COMMENTS AND BACKGROUND INFORMATION:

City Council approved the Agreement to Use Local Government Contract for Automated Fuel Dispensing Solutions (Agreement) at its meeting on 5/19/21. Under the Agreement, the City and WEX Bank utilized the provisions of NRS 332.195 and agreed to use WEX Bank's agreement with Las Vegas Metropolitan Police Department (LVMPD) dated 7/13/20, as amended on 7/9/20. Pursuant to the Agreement, the City agreed to use WEX Bank fuel cards in a total amount not to exceed amount of \$1,600,000 per fiscal year, prorated

CIP No.	Related Item:	
LIST CITY COUNCIL GOAL(S): Safe and Livable Community; Responsible Fiscal Management		
PREPARED BY:	Respectfully Submitted	MEETING DATE:
Dale Daffern Public Works Director	Ryann Juden City Manager	4/20/2022

through 3/31/25 with the City having the option to extend the Agreement for five (5) additional one-year periods.

Prior to entering into the Agreement, the City used WEX Bank's fuel card system for vehicle fueling. There is no charge for this service; rather, WEX Bank collects credit card fees from the fuel vendors for each transaction. The City only pays the retail fuel cost. The City's Fleet Services division (Fleet) establishes a budget for fuel each fiscal year. Citywide fuel charges for fiscal year 2021-2022 were \$923,177.50 through December 31, 2021. Fleet is forecasting that additional vehicles will be added to the City's fleet and that increases in the price of gasoline will continue. The proposed amendment to increase the annual not to exceed amount from \$1.6 million per fiscal year to \$2.2 million for FY2021-22 and to increase the annual not to exceed amount by \$100,000 for each fiscal year thereafter through March 31, 2025 reflects both monthly fuel charges at or above the current cost of gasoline and an increase in the number of vehicles in the City's fleet.