

**MINUTES  
CITY OF NORTH LAS VEGAS  
LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING**

January 26, 2021

Website - <http://www.cityofnorthlasvegas.com>

**CALL TO ORDER**

5:06 p.m., City Hall, Council Chambers, 2250 Las Vegas Boulevard North,  
North Las Vegas, Nevada 89030

**ROLL CALL**

*(Trustees attended the meeting virtually via telephone.)*

**TRUSTEES PRESENT**

Chairwoman Henry  
Vice Chairwoman Esparza  
Trustee Berry-Johnson  
Trustee Gomez  
Trustee Lockhart  
Trustee Powers  
Trustee Reese

**STAFF PRESENT**

Library Director Lewis  
Senior Deputy City Attorney Craft  
City Clerk Raynor  
Deputy City Clerk/Recording Secretary Calma

**PLEDGE OF ALLEGIANCE - BY INVITATION**

Trustee Gomez

**PUBLIC FORUM**

There was no public participation.

**AGENDA**

**1. APPROVE LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA OF JANUARY 26, 2021. (FOR POSSIBLE ACTION)**

ACTION: APPROVED

MOTION: Trustee Gomez

SECOND: Vice Chairwoman Esparza

AYES: Chairwoman Henry, Vice Chairwoman Esparza, Trustees Berry-Johnson, Gomez, Lockhart, Powers, and Reese

NAYS: None

ABSTAIN: None

ABSENT: None

**CONSENT AGENDA**

**2. APPROVE LIBRARY DISTRICT BOARD OF TRUSTEES SPECIAL MEETING MINUTES OF DECEMBER 14, 2020. (FOR POSSIBLE ACTION)**

ACTION: APPROVED

MOTION: Trustee Gomez

SECOND: Trustee Berry-Johnson

AYES: Chairwoman Henry, Vice Chairwoman Esparza, Trustees Berry-Johnson, Gomez, Lockhart, Powers, and Reese

NAYS: None

ABSTAIN: None

ABSENT: None

**BUSINESS**

3. **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CLARK COUNTY SCHOOL DISTRICT IN A FORM APPROVED BY THE CITY ATTORNEY TO ALLOW REGISTERED STUDENTS THE ABILITY TO RECEIVE A PUBLIC LIBRARY CARD UPON SCHOOL REGISTRATION FOR FULL ACCESS TO THE NORTH LAS VEGAS LIBRARY DISTRICT'S PHYSICAL AND DIGITAL LIBRARY SERVICES. (FOR POSSIBLE ACTION)**

Director Lewis stated that the MOU would allow parents the option to request a public library card for their child when enrolling the child for the upcoming school year. He stated that if parents request a public library card for their child, then the child would automatically have access to their library district's books and resources and would be registered with the Clark County School District. He added that students would also have access to digital resources through a system named Clever, as well as physical titles and programs that their library district offers. Director Lewis noted that each library district would have a separate MOU with the Clark County School District and their goal is to have all MOUs completed in time for the upcoming 2021-2022 school year.

In response to Trustee Power's question on whether parents would be notified with library card registration information, Director Lewis explained that after a parent has given consent to enroll their child for a library card, a detailed email would be sent to them with instructions and information about the library card. He added that a student could not automatically enroll for a library card without a parent's consent.

ACTION: APPROVED

MOTION: Trustee Gomez

SECOND: Trustee Lockhart

AYES: Chairwoman Henry, Vice Chairwoman Esparza, Trustees Berry-Johnson, Gomez, Lockhart, Powers, and Reese

NAYS: None

ABSTAIN: None

ABSENT: None

4. **APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) WITH  
WORKFORCE CONNECTIONS TO PROVIDE ONE-STOP CAREER  
SERVICES AT LIBRARY BRANCHES FOR THE PERIOD OF JULY 1, 2020  
THROUGH JUNE 30, 2024 WITH AN AUTOMATIC FOUR-YEAR RENEWAL  
TERM. (FOR POSSIBLE ACTION)**

Director Lewis stated that the MOU would continue the One-Stop Career services at the North Las Vegas Library District branches, noting that there are options to add more services in the future.

ACTION: APPROVED

MOTION: Trustee Gomez

SECOND: Vice Chairwoman Esparza

AYES: Chairwoman Henry, Vice Chairwoman Esparza, Trustees Berry-Johnson, Gomez, Lockhart, Powers, and Reese

NAYS: None

ABSTAIN: None

ABSENT: None

5. **APPROVE SUBMISSION OF A GRANT APPLICATION TO THE NEVADA STATE LIBRARY AND ARCHIVES IN THE TOTAL AMOUNT OF \$50,000, WITH A REQUIRED 10% IN-KIND MATCH IN THE AMOUNT OF \$5,000 FOR FISCAL YEAR 2021 LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA) COMPETITIVE GRANT, WHICH WILL BE USED TO UPDATE THE NORTH LAS VEGAS LIBRARY DISTRICT'S FIVE-YEAR STRATEGIC PLAN; AND AUTHORIZE THE BOARD CHAIR TO SIGN THE GRANT APPLICATION. (FOR POSSIBLE ACTION)**

Director Lewis stated that the LSTA grant would be used for professional services to assist with evaluating the North Las Vegas Library District's current strategic plan to see what was successful and what has not worked. He stated that the North Las Vegas Library District is required to submit a strategic plan to the Nevada State Library every five years. He stressed that library staff, the Library District Board of Trustees, stakeholders, and the public would be involved in the process to help form the upcoming five-year strategic plan.

In response to Chairwoman Henry's question about the required in-kind match, Director Lewis explained that the amount of time that the library staff works on the grant would be counted towards the 10% in-kind match, noting that the library budget would not be used to fund the in-kind match and the budget does not cover that time.

ACTION: APPROVED AND AUTHORIZED

MOTION: Trustee Gomez

SECOND: Trustee Lockhart

AYES: Chairwoman Henry, Vice Chairwoman Esparza, Trustees Berry-Johnson, Gomez, Lockhart, Powers, and Reese

NAYS: None

ABSTAIN: None

ABSENT: None

### **STAFF ITEMS**

Director Lewis provided the following updates:

- **Staff Update:** He shared that library staff has been busy working on distributing funding through the CARES Act for businesses, rental assistance, and facility assistance. He added that library staff is also working on a big project to assist the Fire Department, IT department and other agencies to schedule residents for the COVID-19 vaccination.
- **Brainfuse Update:** The Brainfuse database added two new services: one-on-one chess tutoring for students who are interested in learning about the game and live support for students needing assistance with applying for the Free Application for Federal Student Aid (FAFSA). He stated that these services are available now to residents and there is no additional charge to the North Las Vegas Library District's annual fee for these newly added services.
- **Hot Spots:** The library had started checking out hot spot devices. He noted that residents cannot reserve these devices online and instead need to contact the library directly to request hot spots and need to pick them up using curbside service. He said the library loans hot spot devices for a maximum of three weeks and the patron would need to return them back to the library.

### **BOARD ITEMS**

In response to Trustee Reese's question, Director Lewis stated that there is no specific timeline for when the libraries would open up and the North Las Vegas Library District and the City are following Governor Sisolak's directives.

In response to Trustee Power's question regarding the COVID-19 vaccination tiers for library staff, Director Lewis stated that the library staff is not in Tier One. He stated that they are designated as front line workers and are within that tier. He noted that at the City vaccinations started with the firefighters, police, and those who are of age 70 and above. He said that library staff and the City would receive their vaccinations afterwards.

In response to Chairwoman Henry's question regarding Friends of the North Las Vegas Library District, Director Lewis stated that the Friends of the Library had a meeting in early December and a virtual meeting would be scheduled for March. He added that the North Las Vegas Library District keeps in contact with the group and are planning for future activities. He noted that the organization would have three open spots for new board members to join.

In response to Trustee Gomez's question about increasing the number of hot spot devices, Director Lewis stated that the devices were paid for with grant funding which makes it difficult to increase the number of hot spot devices.

**PUBLIC FORUM**

There was no public participation.

**ADJOURNMENT**

The meeting adjourned at 5:37 p.m.

**APPROVED:**

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Tameka Henry,  
Chairwoman

**ATTEST:**

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Jessica B. Calma,  
Deputy City Clerk/Recording Secretary