ARTICLE 19. LEAVE TIME

All leave requests shall be submitted via chain of command and are subject to the approval of the Department Chief or Director of Corrections or his designee.

In the event of a supervisor's death, compensation for any unused accrued leave will be paid to the person listed as beneficiary in the City provided life insurance policy.

Section 1. HOLIDAYS

Each supervisor shall receive the following holidays during each calendar year in accordance with NRS 236:

> January 1 (New Year's Day)
> Third Monday in January (Martin Luther King, Jr.'s Birthday)
> Third Monday in February (Presidents' Day)
> Last Monday in May (Memorial Day)
> **June 19 (Juneteenth)**
> July 4 (Independence Day)
> First Monday in September (Labor Day)
> Last Friday in October (Nevada Day)
> November 11 (Veteran's Day)
> Fourth Thursday in November (Thanksgiving Day)
> Friday following the fourth Thursday in November (Family Day)
> December 24 (Christmas Eve)
> December 25 (Christmas Day)

Any day that may be designated by the President of the United States or by the State Legislature for public fast, thanksgiving or as a legal holiday except for any Presidential appointment of the fourth Monday in October as Veterans' Day.

In addition to the above Holidays, each supervisor shall receive their Birthday as an additional Holiday. (February 29 will be observed on February 28).

If the employee's birthday falls on a designated holiday, then the day following the designated holiday will be observed as his/her respective birthday.

If January 1, July 4, November 11 or December 25 falls upon a:

> 1. Sunday, the Monday following must be observed as a legal holiday.
> 2. Saturday, the Friday preceding must be observed as a legal holiday.
>
> Note: When December 25th falls on a Saturday and it is observed on the Friday preceding, December 24th, the December 24th holiday will be observed on December 23rd.

A.   The term referred to as "holiday" is defined as the declared holiday in accordance with NRS 236. No other calendar day (celebrated day) shall be considered as a legal holiday