

**MINUTES  
CITY OF NORTH LAS VEGAS  
LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING**

July 27, 2021

Website - <http://www.cityofnorthlasvegas.com>

**CALL TO ORDER**

5:10 p.m., City Hall, Council Chambers, 2250 Las Vegas Boulevard North,  
North Las Vegas, Nevada 89030

**ROLL CALL**

**TRUSTEES PRESENT**

Vice Chairwoman Esparza  
Trustee Berry-Johnson  
Trustee King  
Trustee Lockhart  
Trustee Reese

**TRUSTEES ABSENT**

Chairwoman Henry  
Trustee Powers

**STAFF PRESENT**

Library Director Lewis  
Chief Deputy City Attorney Eidsmore  
Deputy City Clerk/Recording Secretary Hongthong-Moodie

**PLEDGE OF ALLEGIANCE - BY INVITATION**

Trustee Berry-Johnson

**PUBLIC FORUM**

There was no public participation.

### **AGENDA**

**1. APPROVE LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA OF JULY 27, 2021. (FOR POSSIBLE ACTION)**

ACTION: APPROVED

MOTION: Trustee Reese

SECOND: Trustee Berry-Johnson

AYES: Vice Chairwoman Esparza, Trustees Berry-Johnson, Lockhart, King, and Reese

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Henry and Trustee Powers

### **CONSENT AGENDA**

**2. APPROVE LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES OF MAY 25, 2021. (FOR POSSIBLE ACTION)**

ACTION: APPROVED

MOTION: Trustee Lockhart

SECOND: Trustee Reese

AYES: Vice Chairwoman Esparza, Trustees Berry-Johnson, Lockhart, King, and Reese

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Henry and Trustee Powers

**BUSINESS**

**3. ELECT CHAIRMAN AND VICE CHAIRMAN OF THE LIBRARY DISTRICT BOARD OF TRUSTEES FOR FY 2021/2022. (FOR POSSIBLE ACTION)**

ACTION: ELECTED CHAIRWOMAN ESPARZA AS CHAIRWOMAN

MOTION: Trustee Lockhart

SECOND: Trustee Reese

AYES: Vice Chairwoman Esparza, Trustees Berry-Johnson, Lockhart, King, and Reese

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Henry and Trustee Powers

ACTION: ELECTED TRUSTEE REESE AS VICE CHAIRWOMAN

MOTION: Chairwoman Esparza

SECOND: Trustee Berry-Johnson

AYES: Vice Chairwoman Esparza, Trustees Berry-Johnson, Lockhart, King, and Reese

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Henry and Trustee Powers

**4. APPROVE BOARD MEETING DATES, TIMES AND PLACE FOR 2021/2022. (FOR POSSIBLE ACTION)**

Director Lewis recommended that the meeting dates and times remain on the fourth Tuesday of September, November, January, March, May and July at 5pm in the Council Chambers.

ACTION: APPROVED

MOTION: Trustee King

SECOND: Trustee Lockhart

AYES: Vice Chairwoman Esparza, Trustees Berry-Johnson, Lockhart, King, and Reese

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Henry and Trustee Powers

5. **APPROVE AGREEMENT WITH THE LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT IN THE AMOUNT OF \$56,176.53 FOR AUTOMATION AND COURIER SERVICES FOR FY 2021/2022; AND AUTHORIZE THE LIBRARY DIRECTOR TO EXECUTE THE AGREEMENT. (FOR POSSIBLE ACTION)**

Director Lewis noted the agreement highlights:

- The cost of the agreement is roughly \$4000 less than last year
- Access to Las Vegas-Clark County Library e-books, audio books, magazines and movies
- Courier service that will deliver and pick up books between the libraries

Director Lewis stated North Las Vegas residents benefit because they have access to items from all branches in Clark County and Boulder City.

ACTION: APPROVED AND AUTHORIZED

MOTION: Trustee Reese

SECOND: Trustee Lockhart

AYES: Vice Chairwoman Esparza, Trustees Berry-Johnson, Lockhart, King, and Reese

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Henry and Trustee Powers

**6. AUTHORIZE ISSUANCE OF PURCHASE ORDER WITH MIDWEST TAPE IN AN AMOUNT NOT TO EXCEED \$50,000, PER NRS 332 LOCAL GOVERNMENT PURCHASING ACT FOR THE PURCHASE OF AUDIO/VISUAL MATERIALS AND CATALOGING. (FOR POSSIBLE ACTION)**

Director Lewis stated this a joinder agreement that guarantees that we get the same price as Clark County, which is a good deal because we are not purchasing as many items as a larger district.

ACTION: AUTHORIZED

MOTION: Trustee Lockhart

SECOND: Trustee Berry-Johnson

AYES: Vice Chairwoman Esparza, Trustees Berry-Johnson, Lockhart, King, and Reese

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Henry and Trustee Powers

**7. AUTHORIZE ISSUANCE OF PURCHASE ORDER WITH BAKER AND TAYLOR IN AN AMOUNT NOT TO EXCEED \$110,000, PER NRS 332 LOCAL GOVERNMENT PURCHASING ACT FOR LIBRARY BOOKS AND CATALOGING. (FOR POSSIBLE ACTION)**

Director Lewis stated Baker and Taylor is a long term vendor that is used by the Library District to purchase books and materials. The Library District will purchase materials and books that come already cataloged and is immediately ready for the public to use.

ACTION: AUTHORIZED

MOTION: Vice Chairwoman Esparza

SECOND: Trustee King

AYES: Vice Chairwoman Esparza, Trustees Berry-Johnson, Lockhart, King, and Reese

NAYS: None

ABSTAIN: None

ABSENT: Chairwoman Henry and Trustee Powers

### **STAFF ITEMS**

Director Lewis noted the following items:

- He updated the members on the new hours of the North Las Vegas Library District. He noted the Aliante Library is now open six days a week from 10:30 a.m. to 8pm. He added that the Alexander Library is planning to open six days a week by the end of August.
- He said that the Las Vegas-Clark County Library District changed their policy by opening all their data bases to all those that work, live or visit Clark County. If a person already has a library card, they can access all the data bases. North Las Vegas Library card holders can go to them and receive a data base card. The Las Vegas-Clark County Library District also changed their policy on renewing items – a person does not have to call to extend the item, it can be renewed over 250 times. The North Las Vegas Library District will not be able to do the same because they do not have as many items. The North Las Vegas Library District is comfortable with automatically renewing items just not as many times as the County, because they would like to give others a chance to check out the same item. He added he is concerned because there is a clause in the agreement that a fee may be charged to those that do not live in their taxing district. His fear is that if the North Las Vegas Library gets rid of their data bases and in the future that opportunity with Clark County goes away the North Las Vegas City Library will have a great loss. This agreement does effect statistics for the North Las Vegas Library District and will have to be addressed. The North Las Vegas Library District has not announced or advertised the use of Clark County data bases until more details are identified. He stated it would be ideal to work something out with the Las Vegas-Clark County Library District to maybe pay a fee to allow North Las Vegas residents have access to their databases and to be able to retrieve statistics. He added discussions with the Las Vegas-Clark County Library District will be continued and would work something out that will benefit all residents.

In response to Trustee Reese, Director Lewis stated they will not have access to all databases if logging in to the North Las Vegas Library District website because they do not have access to the Counties databases. But if they log into the Las Vegas-Clark County Library District website with their North Las Vegas Library District card, they will have access to the entire database. He proceeded to give an example by using Hoopla.

In response to Trustee Lockhart, Director Lewis stated he tested the database and it is available now.

- Competitive Grant for the strategic plan was denied for funding. Director Lewis appealed the decision and it was approved. The grant will allow the North Las Vegas Library District to update their strategic plan. Currently he is working with a vendor, Marc Futterman at CivicTechnologies. The vendor will be setting up interview sessions with City officials, people in the community and school district to make sure their plan to move forward is set. Since the plan is being revised, they are still focusing on work and school readiness that is still in place and making sure they are meeting their immediate needs in the next couple of years. He said they are also looking out at the five-year mark to where they want to grow and what changes to make. The vendor is coming from the outside who is not involved with any of the programs that the North Las Vegas Library District does and will be able to take an unbiased look at what adjustments need to be made. The City and Board members will be a part of the process. He added the last plan was very successful and is looking forward to this revamp that will keep them focused in the right direction.

**BOARD ITEMS**

**PUBLIC FORUM**

There was no public participation.

**ADJOURNMENT**

The meeting adjourned at 5:40 p.m.

**APPROVED:**

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Launa Esparza, Vice Chairwoman

**ATTEST:**

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Shawna Hongthong-Moodie,  
Deputy City Clerk / Recording Secretary