

# CITY OF NORTH LAS VEGAS MEETING

## AGENDA ITEM

NUMBER: 17.

**SUBJECT:**

Approve Utility Department Collection Agency Services Agreement with Online Information Services, Inc. for a Three-Year Term with an Option to Renew for Two Additional One-Year Periods at the Sole Discretion of the City Manager or His Designee. (Citywide) (For Possible Action)

**REQUESTED BY:**

Tom Brady, Director of Utilities

**WARD:**

Citywide

**RECOMMENDATION OR RECOMMEND MOTION:**

It is recommended that the City Council approve the Utility Department Collection Agency Service Agreement with Online Information Services, Inc. for a three-year term and authorize the City Manager or designee to exercise the two one-year option periods.

**FISCAL IMPACT:**

**AMOUNT:** Amount paid from additional collection fees assessed to the delinquent accounts.

**EXPLANATION:** Utility Enterprise Fund

**ACCOUNT NUMBER:**

N/A

**STAFF COMMENTS AND BACKGROUND INFORMATION:**

The City issued a Request For Proposals (RFP 2020-008) for Utility Department Collection Agency Services on November 9, 2020. The City received responses from 11 collection agencies, all of which were evaluated by City staff. City staff then interviewed three agencies about the services that they could provide to the City.

The City selected Online Information Services, Inc. as the collection agency services provider for this services agreement.

North Las Vegas Municipal Code Section 13.04.020(F) authorizes fees on closed delinquent accounts in the amount of, either \$25.00 or 25% of the balance due. The City may report such accounts to a collection agency. The fees cover the extra cost of collection efforts by Utility Department staff and the collection agency. The collection agency will be paid based on a percentage of what they collect, on the accounts referred to them. The Agreement provides for the collection agency to retain 16% of the monies they collect on the accounts the City places with the collection agency. The Agreement also allows the collection agency to add interest to accounts, in compliance with State law, and to retain 2% plus prime of interest collected to offset expenses and to supplement lower collection fees.

CIP No.	Related Item:	
LIST CITY COUNCIL GOAL(S): Responsible Fiscal Management; Quality Municipal Services		
PREPARED BY:	Respectfully Submitted	MEETING DATE:
Tom Brady Utilities Director	Ryann Juden City Manager	8/18/2021