

**MINUTES  
CITY OF NORTH LAS VEGAS  
CITIZENS' ADVISORY COMMITTEE REGULAR MEETING**

October 6, 2020

**CALL TO ORDER**

6:00 PM, City Hall, Council Chambers, 2250 Las Vegas Boulevard North,  
North Las Vegas, Nevada 89030

**ROLL CALL**

**COMMITTEE MEMBERS PRESENT**

Vice Chairwoman Cato  
Member Acosta  
Member Jackson  
Member Koury  
Member Peterson  
Member Toguchi

**COMMITTEE MEMBERS ABSENT**

Chairman Alpert

**STAFF PRESENT**

Neighborhood Services Coordinator Christison  
City Clerk Raynor  
Senior Deputy City Attorney Rodriguez  
LDCS Office Assistant Underwood

**PLEDGE OF ALLEGIANCE - BY INVITATION**

Member Peterson led the pledge.

**PUBLIC FORUM**

No participation.

**AGENDA**

**1. Approve Citizens' Advisory Committee Regular Meeting Agenda of October 6, 2020. (For Possible Action)**

ACTION: APPROVED

MOTION: Member Peterson

SECOND: Member Acosta

AYES: Vice Chairwoman Cato, Members Peterson, Toguchi, Koury, Jackson, Acosta

NAYS: None

ABSTAIN: None

ABSENT: Chairman Alpert

**CONSENT AGENDA**

**2. Approve Citizens' Advisory Committee Regular Meeting Minutes of February 4, 2020. (For Possible Action)**

ACTION: APPROVED

MOTION: Member Jackson

SECOND: Member Peterson

AYES: Vice Chairwoman Cato, Members Peterson, Toguchi, Koury, Jackson, Acosta

NAYS: None

ABSTAIN: None

ABSENT: Chairman Alpert

**BUSINESS**

**3. Election of Chairman and Vice Chairman for 2021-2022 Grant Cycle. (For Possible Action)**

ACTION: ELECTED MEMBER CATO AS CHAIRWOMAN

MOTION: Member Peterson

SECOND: Member Koury

AYES: Vice Chairwoman Cato, Members Peterson, Toguchi, Koury, Jackson, Acosta

NAYS: None

ABSTAIN: None

ABSENT: Chairman Alpert

**ACTION:** ELECTED MEMBER PETERSON AS VICE CHAIRWOMAN

**MOTION:** Vice Chairwoman Cato

**SECOND:** Member Jackson

**AYES:** Vice Chairwoman Cato, Members Peterson, Toguchi, Koury, Jackson, Acosta

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Chairman Alpert

**4. Nevada Open Meeting Law Presentation (Discussion only).**

Senior Deputy City Attorney Rodriguez provided the Nevada Open Meeting Law (OML) presentation. She stressed that the OML was enacted to ensure that the people's business and actions taken by bodies subject to OML are preformed openly. She defined a quorum for the Committee, explained the criteria that invokes OML requirements, defined the deliberative process, and explained agenda requirements as defined by the OML. Attorney Rodriguez shared when the OML is not invoked and illustrated how a walking quorum is a violation of the OML. She provided three example cases where the OML may have been violated, providing background information and why some of them the courts held were violations and which were not considered violations. She shared how violations of the OML can be remedied.

**5. Set the Dates and Times for the Citizens' Advisory Committee for the Upcoming Grant Cycle and Public Hearing. (For Possible Action)**

**ACTION:** APPROVED JANUARY 19, 2021 FOR PUBLIC HEARING AND FEBRUARY 2, 2021 FOR AWARD RECOMMENDATIONS

**MOTION:** Member Jackson

**SECOND:** Member Toguchi

**AYES:** Vice Chairwoman Cato, Members Peterson, Toguchi, Koury, Jackson, Acosta

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Chairman Alpert

**6. Discuss the Completion of the FY2019-2020 Grant Cycle and Progress of the FY2020-2021 Grant Cycle.**

Ms. Christison provided an update, stressing that all funds CDBG funds were spent for FY2019-2020. She shared that Lutheran Social Service and HELP of Southern Nevada returned their funding and those funds were distributed to the Salvation Army for rapid rehousing. She stated that all invoices have been submitted and are under review by staff.

In response to member questions, Ms. Christison stated that CARES Act dollars do not get rolled into CDBG and ESG funds and that the City does not receive a firm funding amount from HUD before the CAC cycle ends. Instead, she stated that the City makes a sound estimate and later, in about April or May, after the CAC cycle concludes, the City gets the final funding amount from HUD. She stressed that based on the HUD numbers staff provides final funding numbers, making small changes to make funds balance.

**STAFF ITEMS**

Ms. Christison stated that the City is going back to a 2-year cycle for CDBG and ESG funding. She provided background on how this change improves the process for the city and for subrecipients. She said that the City of North Las Vegas talked to other local jurisdictions and subrecipients and found that it is difficult when all cities are doing this on an annual basis, making subrecipients complete extensive applications for many cities at the same time. She said that instead of presenting every year and having City due dates conflict with due dates of other local jurisdictions that using a 2-year cycle and alternating city cycles would mitigate these conflicts. Ms. Christison noted that during a consortium meeting they learned that the City of Las Vegas is already on a 2-year cycle. She added that the City of Henderson is taking this proposal on as well. As proposed, she emphasized that the City of Henderson and the City of North Las Vegas would be on the same cycle and that that cycle would be offset from the City of Las Vegas cycle. She added that this change does not change the roll of the Citizens' Advisory Committee (CAC). She said that the CAC would still be very involved and during off-cycle years, staff would bring back to CAC how subrecipients are doing and discuss and get feedback on funding and allocations.

**COMMITTEE ITEMS**

None.

**PUBLIC FORUM**

No participation.

**ADJOURNMENT**

Chairwoman Cato adjourned the meeting at 7:00 PM

APPROVED:

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Jo Cato, Chairwoman

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Catherine A. Raynor, City Clerk