

2020 Mini Grants

- Grant amount: up to \$10,000 per eligible library
- Eligibility: Any Nevada library that meets LSTA eligibility requirements may apply. Eligibility requirements are here: https://nsla.nv.gov/ld.php?content_id=50682807
- Funding Period: Projects occurring between July 1, 2020-August 31, 2021
- Total Available funding: \$200,000
- Application Deadline: Cycle 1: May 15, 2020 for a July 1, 2020 project start date
Cycle 2: August 15, 2020 for an October 1, 2020 project start date (funds permitting)
Cycle 3: November 15, 2020 for a January 1, 2021 project start date (funds permitting)
Cycle 4: February 15, 2020 for an April 1, 2021 project start date (funds permitting)
- Submit application and signature forms to: nslaprlsta@admin.nv.gov.

Section 1, Library Information

1.1 DUNS Number: 134681717

1.2 Library Name: North Las Vegas Library District

1.3 Library Type: ☒ Public ☐ School ☐ Academic ☐ Special ☐ Consortia

1.4 Address (Street, City, State, ZIP): 2250 Las Vegas Blvd N, North Las Vegas, NV 89030

1.5 Library Director/Administrator Name: Forrest Lewis

1.6 Director/Administrator Email: lewisf@cityofnorthlasvegas.com

Phone: 702.633.1070

1.7 Project Manager Name: Shelly Alexander

1.8 Project Manager Email: alexanders@cityofnorthlasvegas.com

Phone: 702.839.2980

Section 2, General Project Information

2.1 Title: Nature Discover Park Storywalk

2.2 Start Date: ☐ 07/01/20 (cycle 1) ☐ 10/01/20 (cycle 2) ☒ 01/01/21 (cycle 3) ☐ 04/01/21 (cycle 4)

2.3 Budget (transfer numbers from Section 4):

- | | | |
|------------------------|----|----------------|
| • LSTA Funds requested | \$ | <u>6010.80</u> |
| • Local Cash/In-Kind | \$ | <u>2000.00</u> |
| • Project Total | \$ | <u>8010.80</u> |

2.4 Project Summary What do you want to do? *Briefly give an overview of your project. Space for details is in Section 3.*

The North Las Vegas Library has been closed to the public since March 2020, due to COVID-19. We would like to offer additional services that extend outside of our library building so that we can continue to provide services and connect with our community. The library district is going to partner with the City of North Las Vegas Parks and Rec Department to provide a permanent Storywalk in the Nature Discovery Park.

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2.5 Partners? ☐ No ☒ Yes (list and note whether formal or informal)

The City of North Las Vegas Parks & Rec Department will informally partner with us to provide the space and installation of the storywalk kiosks.

2.6 IMLS Project Intent (select ONE)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Lifelong Learning | <input type="checkbox"/> Information Access |
| <input type="checkbox"/> Institutional Capacity | <input type="checkbox"/> Economic & Employment Development |
| <input type="checkbox"/> Human Services | <input type="checkbox"/> Civic Engagement |

2.7 Nevada LSTA 5 Year Plan Goals (select ONE)

- ☐ 1. Strengthen Nevada libraries' ability to effectively respond to community needs through training, planning, and assessment.
- ☐ 2. Encourage Nevada libraries to develop and use partnerships and collaboration to maximize user resources and services throughout the state.
- ☒ 3. Nevada libraries will provide responsive and accessible learning environments that meet the needs of all Nevada residents.
- ☐ 4. Build capacity of libraries to meet evolving information access needs.

2.8 Target Audience (select *either* Library Workforce, General, or Targeted)

- ☐ Library Workforce (includes volunteers and trustees)
- ☐ General Population
- ☒ Targeted Group (select all that apply):
- | | | | | |
|--|--|--|--------------------------------------|--------------------------------|
| <input type="checkbox"/> People who are living below the poverty line | <input type="checkbox"/> Unemployed | | | |
| <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Asian | | | |
| <input type="checkbox"/> Native Hawaiian or other Pacific Islander | <input type="checkbox"/> Black or African American | | | |
| <input type="checkbox"/> Hispanic or Latino | | | | |
| <input checked="" type="checkbox"/> Families | <input type="checkbox"/> Intergenerational groups (not families) | | | |
| <input type="checkbox"/> Immigrants/refugees | <input type="checkbox"/> Persons with disabilities | | | |
| <input type="checkbox"/> Persons with limited functional literacy skills | <input type="checkbox"/> Other | | | |
| <input checked="" type="checkbox"/> Urban | <input type="checkbox"/> Suburban | | | |
| | <input type="checkbox"/> Rural | | | |
| <input type="checkbox"/> All ages | <input checked="" type="checkbox"/> 0-5 years | <input checked="" type="checkbox"/> 6-12 years | <input type="checkbox"/> 13-17 years | <input type="checkbox"/> 18-25 |
| <input type="checkbox"/> 26-49 years | <input type="checkbox"/> 50-59 years | <input type="checkbox"/> 60-69 years | <input type="checkbox"/> 70+ years | |

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Section 3, Project Details

3.1 Statement of Need *Why do you want to do this project? Describe the challenges/obstacles facing your Primary Audience (2.9). How have you determined that these challenges are real and relevant to your community? Cite supporting data sources, such as the Census Bureau.*

According to the 2020 US Census, North Las Vegas is a large and diverse city of over 250,000 people. Demographics show 41% of our residents are Hispanic and 21% are African American. Poverty is also a concern with 14.5% of families living in poverty compared to 10.5% in the US. Over 36% of our population is under the age of 18.

Education and more specifically reaching the 3rd grade reading standards are a goal of the NLV Library District. With only three branches in North Las Vegas to serve our entire population, we are always focusing on ways to extend our reach beyond the library walls. With COVID-19 and our branches being closed for the majority of 2020, that need has become even greater and more challenging.

3.2 Proposed Solution to Need *What is your proposed solution to the Need as stated above? Why is this the best solution and why is your library the best organization for implementation?*

Covid-19 has made library programming particularly challenging. The North Las Vegas Library District is searching for unique ways to provide service to our families. The storywalk concept is not new, the idea is to give families a fun experience that combines literacy with nature and outdoor play. With families unable to physically visit the library, by installing a storywalk at the Nature Discovery Park, we can not only provide a unique experience for families, but we can highlight our virtual programming and online services that residents may not be aware of. COVID-19 has changed so many things in our lives that it is critically important to adapt and find way for families to experience reading and literacy.

3.3 Desired Benefits/Outcomes to Primary Audience *What changes in behavior, attitude, skill, or understanding would you like to see for your primary audience as a result of your project?*

The Nature Discovery Park Storywalk will help families engage in reading, learning, and physical exercise. While a storywalk cannot replace in-person early literacy programs or classroom instruction, families are struggling with distance learning and social distancing. Sitting in front of a computer screen all day in hard and definitely not the best way to learn. The library needs to find ways to promote reading while keeping it enjoyable and engaging. The storywalk will be spaced out throughout the park to provide families with a literacy activity that will allow them to get outside, maintain social distance and have some fun. Library staff plan to use scannable QR codes throughout the storywalk to provide residents information on existing library services and programs. The QR codes provide residents a way to gather information without touching the display or taking home paperwork.

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3.4 Implementation Activities *How are you going to make this project come alive? What activities will you do? Project activities will fall into 4 categories: Instruction, Content, Planning, or Procurement- see **Instructions** for more detail about the activity categories.*

Instruction/Consultation:

The kiosks will be permanently installed at the Nature Discovery Park. The first kiosk will be strategically place near the parking lot and the entrance to the playground. The storywalk will follow the walking path in the park around the pond.

Each month the library staff will change the display to a new book. Books will be selected on quality of content and illustrations; consideration will also be given to the length of the book (limited number of kiosks) and the number of words on the page (we want to keep families moving). Books may coordinate with holiday or culture events. QR codes will be place throughout the display that takes participants to the library webpage where they will find activities to continue the learning at home, a book list of similar titles, and the participation survey.



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3.5 Relevance to Nevada LSTA and Local Planning Documents *How will this project provide an opportunity to advance your library's strategic goals and Nevada's LSTA strategic goals (from 2.7)?*

One of the NLV Library District strategic plan goals is to accelerate reading Pre-K to 3rd grade. The books in this project will specifically target the 3-8 age group. The park atmosphere combined with enjoyable books will encourage reading and a love of reading. The more that children are exposed to reading the easier and more enjoyable it will be for them. This also ties into the Nevada LSTA strategic goal of providing responsive and accessible learning environments for our residents. By extending our literacy services outside of the walls of our building, we will appeal to new people, attract new library users, and encourage reading and learning.

3.6 Evaluation Activities *Describe how the desired outcomes will be measured and evaluated.*

As the storywalk will be outdoors in the park, counting participants and measuring success will be a challenge. The storywalk display will include a QR code linking to the LSTA survey to encourage community residents to leave feedback. We will also include the information on our website and Facebook page, not only to promote the project but to gather additional feedback.

Intended outcomes include:

- Increased enjoyment of reading
- Increased reading together as a family

Questions will be included in the survey to ascertain that information. Staff will also speak to families personally, whether in the library, park or through curbside pick-up to get more feedback and anecdotal information.

3.7 Promotional Activities *How will you let your primary audience, and the community as a whole, know about this project and its activities?*

The Library will work with the City of North Las Vegas Communications Department to put out a press release and social media coverage. The Library and the Parks & Rec Department will promote the Nature Discovery Park Storywalk in-house through flyers, as well as through verbal interactions with patrons and customers. Depending on the pandemic, the library plans to have a Grand Opening Celebration in the park.

3.8 Supporting Materials - *Attach any supporting materials (letters of support, partner agreements, equipment specs, etc.)*

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Section 4, Project Budget

4.1 Project Budget & Narrative. *Whole dollar* amounts only. Fields do *not* auto-calculate - please enter TOTAL amounts and double check your math. See Instructions for each category's definitions and required information. See the allowable expenses [Tip Sheet](#) for details on what may be purchased with LSTA funds. Questions? Contact the LSTA coordinator.

	LSTA	Local Cash/In-Kind	TOTAL
Salaries/Wages/Benefits	\$	\$ 720.00	\$ 720.00
Description Storywalk books will be selected by the senior family services librarian - 10 hours @ \$72 = \$720.00 (in-kind)			
Consultant Fees	\$	\$	\$
Description			
Travel	\$	\$	\$
Description			
Supplies/Materials	\$ 6010.80	\$ 1280.00	\$ 7290.80
Description 20 Storywalk Kiosks = \$6010.80 36 Books (12 titles, 3 copies of each book) = \$1080.00 (in-kind) 20 bags of cement = \$200.00 (in-kind)			
Equipment Over \$5,000 per unit	\$	\$	\$
Description			
Services	\$	\$	\$
Description			
Indirect Costs	\$	\$	\$
Rate %: (a cap of 10% is imposed)			
TOTALS	\$ 6010.80	\$ 2000.00	\$ 8010.80

Match: a match of 10% is required.

Section 5, Project Timeline & Staff Responsibilities

5.1 Timeline - List all project implementation activities and indicate (with an X) when they will occur on the timeline. Include activities to be used towards match.

[illegible]

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5.2 Staff Responsibilities- *Provide a brief resume of key project staff.*

The Senior Family Service Librarian has been with the NLV Library District for 12 years and is well versed in collection development and program planning and implementation. In addition to having his MLS, he is a former elementary school teacher.

The Branch Manager assigned to this project is the former Senior Family Services Librarian with over 20 years' experience in school and public libraries. Her MLS includes a certificate in Children's Services. She is extensive experience in collection development, programming and project management.

Section 6, Certifications

6.1, Agreement

By checking the boxes, I agree that if my LSTA Grant Project is funded, I will:

- ☒ Submit a Risk Assessment and all Required LSTA Signature forms (one set per library per grant year). Forms are available here: <https://nsa.libguides.com/2019LSTA/RequiredForms>
- ☒ Expend 100% of LSTA funds in the allowable costs categories as noted in the budget section and submit receipts/backup documentation for reimbursement
- ☒ Conduct participant surveys as required by IMLS - see <https://nsa.libguides.com/2019LSTA/Surveys>
- ☒ Provide local matching funds of at least 10%
- ☒ Submit final reimbursement requests by September 15, 2021.
- ☒ Submit a final report by November 1, 2021.
- ☒ Acknowledge the source of project funding in all publicity - see instructions
- ☒ Retain all grant related documents, including copies of reimbursement requests and payments received, per federal retention schedules (through Dec. 31, 2026 for Federal Fiscal Year 2019 grants)

6.2, Application Certification

Project Title: Nature Discovery Storywalk

Applicant Name & Library Jurisdiction:


WE, THE UNDERSIGNED, CERTIFY the project application named above will be the basis for the operation and administration of the project for which LSTA funds are requested. We will provide expenditure and other reports and will comply with such fiscal provisions as the Nevada State Library, Archives and Public Records.

Receipt of this application by NSLAPR does not guarantee that my library will be awarded funding.



Signature of President, Board of Trustees

11-12-2020
Date Signed



Signature of Library Director

11-12-2020
Date Signed



Signature of Project Director

11-12-2020
Date Signed

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6.3, Eligibility for LSTA Certification

To be eligible to apply for LSTA funds, each applicant library and participant library must certify to NSLAPR that it meets all of the following eligibility criteria:

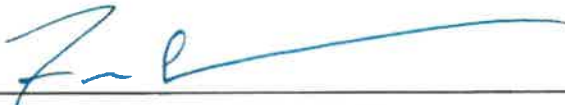
- Is supported by public revenues (51% or more) or is a non-profit institution or agency;
- Makes the collection accessible to its primary clientele organized according to a nationally accepted classification system;
- Participates in resource sharing through the Information Nevada program;
- Serves its primary clientele free of charge;
- Has a fixed location with regular, published hours of operation;
- Has one or more paid library staff;
- Has an annual budget with funds reserved for library materials and services;
- Has a current, written long range or strategic plan that is available for review.

Applicants should refer to the LSTA Eligibility Criteria certification form of the proposal. These criteria were approved by the Nevada State Council on Libraries and Literacy in May 2008.

The applicant or participating library must also meet the following requirements:

- **Public Libraries:** Must meet the Minimum Standards for Public Libraries
- **School Libraries:** The school district employs at least one certified library/media specialist;
- **Academic Libraries:** Be accredited by the Northwest Commission on Colleges and Universities
- **Library Consortia:**
 - Be a Nevada local, regional, or statewide cooperative of library entities which provides for the systematic and effective coordination of resources of school, public, academic, and/or special libraries and information centers, for improved services for the clientele of such library entities [20 U.S.C. 9122(2)]; and
 - Have a formal organized structure that includes governance, membership, long range planning and regular funding components.
- **Non-profit library related organization:**
 - Be a non-profit entity registered with the Nevada Secretary of State; and
 - Have tax exempt status under the Internal Revenue Section 501(C)3.

Certification: I certify to the best of my knowledge and belief that the library meets LSTA eligibility.



Signature of authorized certifying official

11-12-2020

Date Signed

Forrest Lewis, Director

Name & Title

Submit application with all completed signature pages to nslaprlsta@admin.nv.gov.
Subject: Mini Grant Application