

**CITY OF NORTH LAS VEGAS MEETING
AGENDA ITEM**

NUMBER: 17.

SUBJECT: Approve Client Services Agreement with Benefitfocus in an Amount Not to Exceed \$174,748.48 for a One-Year Period with an Automatic One-Year Renewal Option at the Discretion of the City Manager for the Automated Benefit Tracking System and Services for All City Employees. (Citywide) (For Possible Action)	
REQUESTED BY: Delen Goldberg, Assistant City Manager, Human Resources	WARD: Citywide
RECOMMENDATION OR RECOMMEND MOTION: It is recommended that City Council approve the agreement in the amount not to exceed \$174,748.48 for one (1) year with additional (1) year automatic renewal at the sole discretion of the City Manager. Benefitfocus is for the automated benefit tracking system for all City of North Las Vegas employees as well as other add-on services: ACA reporting, FSA/COBRA TPA, Benefits Service Center.	
FISCAL IMPACT: AMOUNT: \$174,748.48 (Annual \$87,374.24)	ACCOUNT NUMBER: 721-170111-430632 720-170111-430632 721-170111-431000 890-000000-220020
EXPLANATION: Contract for (1) year with additional (1) year automatic renewal at the sole discretion of the City Manager. This amount has been budgeted under the City's Human Resources Funds.	

STAFF COMMENTS AND BACKGROUND INFORMATION:

Enclosed is the proposed 2021 Benefitfocus Amended and Restated Order Form.

The effective dates of this renewal are October 25, 2020 to October 25, 2021. Our team renegotiated the enrollment platform configuration for benefits eligible vs non-benefit eligible employee count and was able to get a reduction on the cost. We were successful in eliminating fees on employees electing voluntary benefits only. Estimated total savings from 2020 is \$20,404.09.

The monthly cost to the City will be \$6,481.19 and the annual cost will be \$87,374.24. The estimated annual cost is based on the level of benefit eligible employee enrollment.

CIP No.	Related Item:	
LIST CITY COUNCIL GOAL(S): Responsible Fiscal Management		
PREPARED BY: Delen Goldberg Assistant City Manager	Respectfully Submitted Ryann Juden City Manager	MEETING DATE: 12/2/2020